

Georgia License Transfer Checklist

Your Step-by-Step Guide to Applying for a Georgia Cosmetology, Barber, Nail, or Esthetician License

Before You Apply

- Review Georgia Board rules and hour requirements for your license type
- Confirm your current license is active and in good standing
- Gather your transcripts and license verification from your current state board
- Collect your government-issued ID and citizenship affidavit
- Make copies or scans of all documents for upload to the GOALS system

Create Your GOALS Account

- Go to GOALS Licensing System
- Create a new account or log in to your existing one
- Verify your email and complete identity verification
- Choose “Apply for a License” and select your profession
- Select **Endorsement** as your application type

Complete the Application

- Fill out all required personal and license information
- Upload license verification, transcripts, and IDs
- Pay fees (\$75 application fee + \$10 processing)
- Review all documents before submitting
- Save your confirmation number for reference

If You’re an Out-of-Country Applicant

- Have your transcripts and diploma evaluated by a credential evaluation service
- Obtain certified English translations of all documents
- Upload evaluation reports and translations through GOALS
- Watch for Board communication about exams or missing documents

After You Apply

- Log in to GOALS to track application progress
- Respond quickly to any requests from the Board
- Wait for approval (usually 4–6 weeks)
- Print and post your Georgia license once issued

After You Receive Your License

- Verify your license status online
- Complete your required **5 hours of CE** before the next renewal
 - 3 hours: Health & Safety
 - 2 hours: Professional or business development
- Renew your license every two years through GOALS

Recommended CE Provider:

CosmoCredits.com – Georgia 5-Hour CE Course

Optional Business Steps

- Apply for a Georgia salon or barbershop license (if opening your own space)
- Obtain local city/county business permits
- Register your LLC or business name with the Georgia Secretary of State
- Purchase liability insurance
- Set up client intake forms, scheduling, and bookkeeping

You're Ready to Start Your Georgia Career!

Once your license is approved, you can begin working in a licensed salon, barbershop, or spa—or start your own.